

## WORK PROGRAMME 2009/2010

**Officer Contact**

Lloyd White, Deputy Chief Executive's Office

**Papers with report**

None

### REASON FOR REPORT

To enable the Committee to track the progress of its work in accordance with good project management practice.

**RECOMMENDATION: That Members note the Work Programme and make any amendments as appropriate.**

**BACKGROUND DOCUMENTS:** None.

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### STANDARDS COMMITTEE

#### 2009/10 WORK PROGRAMME

*NB – all meetings start at 7pm in the Civic Centre unless otherwise indicated.*

*Shading indicates completed meetings*

| Meeting Date      | Agenda Item  |
|-------------------|--|
| 3 June 2009       | <ul style="list-style-type: none"><li>• Terms of Reference: to monitor and update the Ctte's ToFR.</li><li>• Setting High Ethical Standards – to monitor the Audit Commission Action Plan</li><li>• Standards for England Bulletin Monitoring</li><li>• Complaint Monitoring (Part II)</li></ul>                             |
| 10 September 2009 | <ul style="list-style-type: none"><li>• Standards Committee Regulations – to note the recently introduced regulations.</li><li>• Standards for England Bulletin Monitoring</li><li>• Complaint Monitoring (Part II)</li></ul>  |
| 1 December 2009   | <ul style="list-style-type: none"><li>• Agree work programme</li><li>• Audit of Members' Complaints – to note the outcome of the internal audit</li><li>• Assessment made clear – view DVD from Standards for England</li><li>• Standards for England Bulletin Monitoring</li><li>• Complaint Monitoring (Part II)</li></ul> |

| Meeting Date            | Agenda Item   |
|-------------------------|---|
| <b>2 March 2010</b>     | <ul style="list-style-type: none"> <li>• Review work programme</li> <li>• Standards for England Bulletin Monitoring</li> <li>• New Members' Induction – to consider training for new Members.</li> <li>• Report on Revised Code of Conduct for Officers</li> <li>• Standards and Ethics Indicators</li> <li>• Declarations of Gifts and hospitality.</li> <li>• Complaint Monitoring (Part II)</li> </ul> |
| <b>2 June 2010</b>      | <ul style="list-style-type: none"> <li>• Review work programme</li> <li>• Standards for England Bulletin Monitoring</li> <li>• Report on Revised Code of Conduct for Officers</li> <li>• Complaint Monitoring (Part II)</li> </ul>  |
| <b>9 September 2010</b> | <ul style="list-style-type: none"> <li>• Review work programme</li> <li>• Standards for England Bulletin Monitoring</li> <li>• Complaint Monitoring (Part II)</li> </ul>  |
| <b>30 November 2010</b> | <ul style="list-style-type: none"> <li>• Review work programme</li> <li>• Standards for England Bulletin Monitoring</li> <li>• Complaint Monitoring (Part II)</li> </ul>  |